

Melinda Marcus' AV List for Speaking Events

- AV professional to set up and monitor sound and show throughout the presentation
- Large screen
- Projection equipment that hooks up to a MAC Air laptop
- Small table or podium to hold a laptop on or near stage
- Broadway-style (Countryman) wireless headset mic for speaker
- Hand-held mic(s) for audience members during the Q&A
- Riser that will act as a stage (1.5 - 2 feet high with steps; no less than 12 feet wide and 8 feet deep)